

1. PRESENT: Dave Roberts, Dave Amos, Linda Simpson, John Small, Jim Cockburn, Sandy Howe, David Bee, Robert Gunn.
2. APOLOGIES: Elspeth Baillie , Sarah Davidson, Raymond Simpson
3. MATTERS FROM LAST MEETING 23<sup>rd</sup> January  
Agreed as an almost correct record!
4. MEMBERSHIP

Dave Amos gave an update. The forms were going out week commencing 19<sup>th</sup> February. He had included a SAE, which had worked well last year. He gave out forms to the Trustees for them to fill in.

#### 5. FINANCIAL POSITION

Bank Balance December 2017 £18,514

We are in a strong position financially but there are still some outstanding bills. The produce sales are down slightly but we have had £1600 of grant aid from the Coop for benches and associated items for the new polytunnel that still require to be purchased.

Water Bill- Jim to ask for the bill to be put in the field's name.

Internet Banking, Change signatories, Dave R to come off and Jin Cockburn to go on. Debit/Credit card to be investigated

#### 6. ADMINISTRATION ISSUES.

- National Chef- Dave to chase up
- OSCR letter re Safeguarding and Notifiable events.
- It was agreed that these should be standing items on the agenda under Admin
- OSCR letter to be recirculated for information
- Dave R to write to OSCR re volunteers and members
- Policy file to be created with date of adoption and review dates for each policy \_DR
- Vulnerable persons Policy – Raymond had circulated this. It was agreed to ask Alison Irvine if she had time to review this.
- Complaints policy Thanks to David Bee and this was approved
- SCIO and our official charity number. It was agreed that John Small would produce a template for use on Documents to comply with the legislation
- Metal Detecting \_ request from Elaine Gillies. It was agreed that subject to the usual safeguards this was allowed on the field and our triangular parking area by the road but not in St Jerome's. NB St Jeromes is not a scheduled monument

#### 7. THE FIELD.

- Paths – it was agreed that we would look at Ploughing and using digger depending on availability and timing etc. There was a number of different views on this
- Rotation plan for 2018- Raymond has put this on the shed door
- Dung- Geordie the Tractor man will move the dung on to the field on all plots except NO. 4
- Mushroom Compost The farmer will text Raymond when it is available. We need to decide where it is going to be dumped. It must be marked.
- Compost Bins – Linda will order 3 more from Kenny to go adjacent to the main ones by the road.
- What goes in which bins or heap bins- Robert to produce a guidance note
- All piles of compost or couch grass cemeteries etc. to be to be identified and dated
- Deer Fence Quotes by Jan's to be obtained. Dave B.
- Dave R to talk to Innes and Jan again
- Seeds ordering. Linda and Robert have it well in hand
- Time for Tea. It was agreed to investigate this. William Hogg to be involved. Before final agreement, there must be a discussion about the harvesting and treatment to see if feasible.
- PH Test - to be discussed next time
- Flowers- Maddy ahs this in Hand

#### 8. KITCHEN GARDEN

- Doing well

#### 9. WILDFLOWER MEADOW

May look at expanding the size of the plot

#### 10, Website

John has been updating

#### 11. AOCB

- First Aider- Trustees certificates are running out and we need to identify a possible first aider. Sally is not a possibility- to be considered again next time
- Peter Flood is doing writing and drawing workshop at the shed, the first Sunday of each month.
- Plastics reducing use of. It was agreed to ask Jamie Wylie to next meeting. He is working on a project to make Dunkeld and Birnam as plastic free as possible
- Slugs and weeds to be on the agenda for the next meeting.

#### 12 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 20<sup>th</sup> March 7:30pm Oronsay House, Birnam